

ACER Graduate Programme: Communications profile

Apply by 30 June. Start on 01 September 2024.

Job Description	
ACER	<p>ACER is the EU Agency for the Cooperation of Energy Regulators (ACER), based in Ljubljana, the capital of Slovenia.</p> <p>Our overall purpose is achieving a clean energy transition in Europe in line with the political objectives set at leaders' level, reaping benefits of increased energy market integration across Europe, and securing low-carbon supply at least possible cost for European businesses and citizens.</p>
Department	Strategy, Delivery and Communications (SDC) team
Position	Graduate – Strategy Delivery & Communications
Core functions & duties	<p><i>Communications</i></p> <ul style="list-style-type: none"> - Provide graphic design support and multimedia content (e.g. social media banners, infographics, videos and podcasts); - Support the implementation of website changes to improve design and web user experience; - Assist in the planning and implementation of external and internal communication actions; - Review and improve communications texts (for web & social media) for publication. <p><i>Coordination and meetings</i></p> <ul style="list-style-type: none"> - Help conduct the stakeholder survey; - Support media monitoring, data collection and Key Performance Indicators (KPIs), presentations, and contribute to monitoring projects; - Assist in the planning and organisation of meetings and events and track follow up actions; - Contribute to other tasks of the team and/or the Agency, according to needs and priorities.
Desired academic background	Master's degree in communications, multimedia, journalism or similar with solid (digital) communications element in either the Bachelor's or Master's programme.
Required skills	<ul style="list-style-type: none"> - Excellent written and oral English (C1); - Experience with creative design tools (e.g. Adobe Illustrator, Canva, InDesign); - Interest and/or knowledge of energy issues; - Editing skills and translating complex information into accessible and appealing content across multiple communication platforms (e.g. website, press releases and social media) - Strong interpersonal and communication skills and ability to operate in multicultural working environments, engaging with different stakeholders; - Familiarity with web content management systems would be an advantage.
Expected learning outcomes	<ul style="list-style-type: none"> - Strengthen communication competences working in an EU Agency in energy; - Develop and refine digital content development skills; - Gain experience drafting, editing and dissemination.

See the ACER Graduate programme on the ACER website:

<https://acer.europa.eu/the-agency/careers/graduate-programme>