



## **POSTGRADUATE STUDIES (Masters)** **at Bucharest, Romania**

*CITY College, International Faculty of the University of Sheffield welcomes all applicants regardless of age, disability, gender reassignment, race, religion or belief, sex, sexual orientation, marriage and civil partnership, pregnancy and maternity.*

### **ADMISSION REQUIREMENTS**

#### **A Bachelor's Degree**

For all the Masters programmes, a Bachelor's degree with good performance, in any field is required.

#### **Good knowledge of English**

Postgraduate applicants must have advanced knowledge of the English language certified by:

- **IELTS (Academic)** with overall score 6.5 or above, with at least 5.5 in each component *or*
- **TOEFL** internet-based test (IBT) with overall score 88 or above, with at least 17 in Listening, 17 in Writing, 18 in Reading and 20 in Speaking *or*
- Examination for the Certificate of Proficiency in English (ECPE) by the University of Michigan *or*
- Michigan English Language Assessment Battery (MELAB): overall score 91 and above with a minimum of 81 in writing, listening and GCVR and a minimum of 3- in speaking (accepted until July 2020) *or*
- Michigan English Test (MET): overall score 230 and above with a minimum of 53 in each component *or*
- **Cambridge C1 Advanced or C2 Proficiency** with overall score of 176 or above, with at least 162 in each component

*The above qualifications should have been acquired **within the last two years**, taking into consideration the starting date of your course at CITY College.*

For any other qualification please ask directly at: [admissions@citycollege.sheffield.eu](mailto:admissions@citycollege.sheffield.eu)

Candidates who have completed their Bachelor's studies or their higher secondary education through the medium of the English Language will not normally need to provide other evidence of English language ability.

### **APPLICATION REQUIREMENTS**

#### **An application form**

You can download and print an application form from our website [www.citycollege.sheffield.eu](http://www.citycollege.sheffield.eu) or request a copy from the Admissions Office or the Representative Office in your country. Fill in the application form (either electronically or in your own handwriting). In case you fill in the application form in your own handwriting, you should scan it, attach it to your email along with the required documents described below, and send it to [admissions@citycollege.sheffield.eu](mailto:admissions@citycollege.sheffield.eu). Please note that your application and the required documents should also be sent by post to our Admissions Office (address at the end of this document).



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Alternatively, you may [apply online](#) but the required documents must also be sent by post (address at the end of this document).

### **Photographs**

You should submit four (4) identity-card size coloured photographs.

### **Certified photocopy of your University degree/s and all associated transcripts of performance**

Candidates who, at the time of the submission of their application form, have not graduated yet but they expect to do so before the commencement of the course are required to submit the most recent available transcripts. If your previous institution provides degrees and transcripts in a language other than English, we require that you submit certified photocopies of the originals, as well as copies translated in English, which must be provided by the institution itself or a certified translator / translating service.

### **Certified photocopy of the English language qualification(s)**

Candidates who have not acquired an English language qualification at the time of the submission of their application form are required to submit it by the commencement of the course.

### **Two Reference Letters**

Reference letters can be submitted in one of the following ways:

- on paper (in sealed envelopes, signed across the back by the recommender) attached to the application form by the applicant or
- sent via regular mail, posted directly to the International Faculty by the referee or
- sent by email to: [admissions@citycollege.sheffield.eu](mailto:admissions@citycollege.sheffield.eu) directly by the referee

There are no standard reference forms. Reference letters should be written by people who have supervised you in an academic, employment, or community setting. If possible, at least one should be from a university professor who is familiar with your academic work.

### **Copy of your passport**

You should submit a copy of your passport (or Identity Card) where your name and other relevant personal information appear in the Latin / English alphabet.

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**IMPORTANT NOTE:** Due to the variation in standards of **secondary, higher secondary, and undergraduate education**, students should include complete information regarding all their educational qualifications. The above list is for guidance only and is not conclusive. Students unsure about the acceptability of their qualifications should write for advice to our Admissions Office with full details of their educational background

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## **POSTGRADUATE STUDIES (Masters)** **at Bucharest, Romania**

All the above must be submitted or posted to:

**The Admissions Office**  
**CITY College, International Faculty of the University of Sheffield**  
**24 Proxenou Koromila St.**  
**54622 Thessaloniki, Greece**

Completed applications can also be submitted to  
CITY College's Representative Offices abroad.

For a complete list and contact details of our Representative Offices:

[www.citycollege.sheffield.eu/international-offices](http://www.citycollege.sheffield.eu/international-offices)