

Contact

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Top Skills

Workforce Development

Diversity, Equality, and Inclusion (DEI)

Cross-cultural Teams

Certifications

Certificat SSM (Inspector in domeniul securitatii si sanatatii in munca)

Formator

Certificat SSM (Inspector in domeniul securitatii si sanatatii in munca)

First Aid Courses

Certificat Inspector Resurse Umane

Diana BEJLIU

Capability Development Supply Chain/ HRBP/ Diversity, Equity & Inclusion Ambassador/ PhD Researcher @SNSPA
Romania

Summary

Passionate about people, culture differences, learning and development. Have a strong belief that everyone's action impact the community. I find joy when my actions have a positive impact in the lives of others.

My motto: "Be the change you want to see in the world"

Experience

The HEINEKEN Company

14 years 7 months

HRBP SSH East Cluster

April 2024 - Present (1 year 6 months)

Bucharest, Bucharest, Romania

Capability Development Coordinator Supply Chain

January 2022 - Present (3 years 9 months)

Bucharest, Bucharest, Romania

- Support the business by creating and implementing learning programs for Supply Chain employees.
- Identify training needs and develop annual Training Plan.
- Assure implementation of training programs based on the development needs of employees.
- Create, update, follow up on training calendar according to the training strategy.
- Follow up the company's training budget.
- Cooperate closely with internal stakeholders such as the heads of departments in order to ensure operational development and implementing new HR projects.
- Organisation and delivery of training sessions & teambuildings.
- Always exploring new opportunities to improve HR processes.
- Contribute to special projects regarding the employee, employer branding or organizational culture.

- Diversity, Equity and Inclusion Ambassador. I create awareness on DEI agenda, implement projects as part of Working Parents or Women in Supply Chain streams.

Import & Export Planner

March 2011 - January 2022 (10 years 11 months)

Bucharest, Romania

Leading projects and international cross-functional teams for imports and delivering products internationally.

Establish the inter-company supply processes and operations within the organisation.

Implement import-export way of working flows in warehouse, logistic, transportation and quality departments.

Deliver professional and practical assistance to create import and export process standards from Excise Custom point of view, create and lead training's to internal impacted stakeholders.

Project leadership to supervise the projects, End2End implementation of import - export operations or supplying other Heineken companies

Driving S&OP process for customers with short & long term forecasting cycles, to have a clear vision of planning, production resources, reduced risks, consolidate plans for supply chain to follow.

Influence proactively customers in forecasting to increase production efficiency, optimise capacities and resources.

Main point of contact with production and material planners, all supply chain sub departments (planning, brewing, packing, quality, purchasing and logistics) to plan in time activities

Supervise all the functions and activities as the operational program lead which include client contact, managing day-to-day operations, tracking Service Level Agreements (SLAs), quality monitoring.

Facultatea de Comunicare si Relatii Publice

Associate Professor

October 2023 - Present (2 years)

Bucharest, Romania

2023 - Redactare academica - Licenta, anul 1

2024 - Practica- Coordonarea activitatii, Master MRU, anul 2, sem 2

2024 & 2025- Cultura si comportament organizational, Master Comunicare Manageriala si Resurse Umane, Anul 1, Sem 1

Health Advisors

Key Account Manager

January 2010 - March 2011 (1 year 3 months)

Relad International

Junior Key Account Manager

February 2009 - January 2010 (1 year)

A&D Pharma

Junior Key Account Manager

February 2008 - February 2009 (1 year 1 month)

Relad International

5 years 1 month

Central Stock Coordinator

August 2006 - February 2008 (1 year 7 months)

Bucharest, Romania

Local Stock Coordinator

February 2003 - August 2006 (3 years 7 months)

Galati County, Romania & Bucharest

METOTEX

Human Resources Generalist

February 2001 - February 2003 (2 years 1 month)

Galați, Romania

People support & HR assistance:

- Recruit, train and develop employees
- Promote job opportunities and attract the best candidates.
- Provide support to line managers in labor law and in all other HR related issues
- Data entry & data management. Update, maintain and ensure the data quality and integrity in HR systems
- Extract relevant information for internal reports.
- Manage employees' queries and requests
- Employment related formalities throughout the employee lifecycle (including starters, leavers, references, etc.).
- Support in ensuring internal and external compliance, from labor law to health and safety rules.

Express TV

Television Production Assistant

September 1999 - February 2001 (1 year 6 months)

Galați, Romania

- Involvement in all show day procedures, assisting production team in all stages of production
- Perform research on potential show topics or guests
- Assist and coordinate video edit of the video content from show
- Keep the agenda of the show
- Assist with ad hoc projects
- Work with guests who will appear on the show
- Book guests to appear on the show
- Attract sponsors

Education

Scoala Nationala de Studii Politice si Administrative (SNSPA)

PhD, Communication and Human Resources · (July 2027)

Scoala Nationala de Studii Politice si Administrative (SNSPA)

Master's degree, Managerial communication and human resources · (October 2020 - July 2022)

Scoala Nationala de Studii Politice si Administrative (SNSPA)

Master degree, Project Management, Communication, General · (October 2018 - July 2020)

University of Bucharest

Licentiate degree, Psychology · (October 2008 - July 2011)

Universitatea „Dunărea de Jos” din Galați

Licentiate degree, Marketing · (2002 - 2006)