



Curriculum vitae

Personal information

First name(s) / Surname(s) **BONGHEZ SIMONA ENIKO**
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E-mail simona.bonghez@comunicare.ro
Nationality Romanian
Date of birth 09.10.1964
Gender F

Work experience

Dates	From 2015 to present
Occupation or position held	University Lecturer
Main activities and responsibilities	Program Management course – Programs and Investments Management Master
Name and address of employer	Faculty of Management - National University of Political Sciences and Public Administration, Bd. Expoziției, nr. 30A, sector 1, Bucharest
Type of business or sector	Educational services
Dates	From 2012 to present
Occupation or position held	University Lecturer
Main activities and responsibilities	Project Management course – Project Management Master
Name and address of employer	College of Communication and Public Relations – National University of Political Sciences and Public Administration, Bd. Expoziției, nr. 30A, sector 1, Bucharest
Type of business or sector	Educational services
Dates	From 2008 to 2012
Occupation or position held	Associate Professor
Main activities and responsibilities	Preparing and support courses: Project Management, Leadership, Preparation for project management certification – Program MBA Process and Project Management
Name and address of employer	Vienna University of Economics and Business, Nordbergstrasse 15, 1090 Vienna, Austria
Type of business or sector	Educational services
Dates	From 2007 to present
Occupation or position held	Owner, Consultant and trainer

Main activities and responsibilities	<ul style="list-style-type: none"> - Running a training and consulting business - Personnel Management (staffing, induction, performance management, learning & development planning) - Strategic Management (business planning and development, selling billable consulting engagements and training / education services, proactively, with or without joint license sales) - Operations Management (managing company budget, undertaking company investments, sales processes)
Name and address of employer	CONFUCIUS CONSULTING srl, Bucharest, Blvd. Mircea Voda, Nr. 38, Bl. M9, Sc.2, Et. 2, Ap. 43, Sector 3
Type of business or sector	Training and consulting services
Dates	March 2005 –August 2008
Occupation or position held	Consulting Manager
Main activities and responsibilities	<p>Main tasks and responsibilities :</p> <ul style="list-style-type: none"> - Running a profitable consulting and education business - Manage the Professional Service function in the Romanian SAS Office, including staffing, induction, performance management, learning & development planning. - Responsible for business development, sales processes, selling billable consulting engagements and training / education services, proactively, with or without joint license sales. - Responsible for managing budget in own area, requesting and undertaking company investments, e.g. new staff, new physical resources. - Responsible for a blended team focused on delivering IT services for more than one business line (e.g. consulting and education). - Responsible for the project portfolio of SAS in Romania
Name and address of employer	SAS Institute GmbH – Representative Office Romania , Strada Lisabona nr. 3, Ap. 2 Sector 1, Bucharest
Type of business or sector	IT
Dates	From 2004 to 2012
Occupation or position held	Associate Professor
Main activities and responsibilities	Preparing the course materials and delivering the course for Project Management Master
Name and address of employer	College of Communication and Public Relations – National University of Political Sciences and Public Administration, Bd. Expoziției, nr. 30A, sector 1, Bucharest
Type of business or sector	Educational services
Dates	September 2002 – March 2005
Occupation or position held	Project Manager
Main activities and responsibilities	<p>Main tasks and responsibilities :</p> <ul style="list-style-type: none"> - Ensure adequate project planning takes place. - Facilitate and manage cross-organizational activities. - Monitor progress of project. - Ensure team members have adequate resources. - Manage project risks. - Coordinate with client's project manager. - Manage end-user expectations. - Maintain project timeline. - Act as liaison between team and end-users. - Keep both service provider management and client project sponsors informed as project progresses.
Name and address of employer	SAS Institute GmbH – Representative Office Romania , Strada Lisabona nr. 3, Ap. 2 Sector 1, Bucharest
Type of business or sector	IT
Dates	May 1996 – August 2002
Occupation or position held	IT Manager and Project Manager

Main activities and responsibilities	<p>Main tasks and responsibilities:</p> <ul style="list-style-type: none"> - Elaboration and surveillance of implementation of the IT strategy of RADET, the District Heating Company in Bucharest . - Coordination of all activities of the IT department - Planning and preparation of the yearly IT budget - Procurement of all IT related equipment and materials; drafting and/or endorsement of technical specifications, design themes for works in IT field; - Coordination of projects implementation in IT field <p>Project Manager for SAP R/3 implementation.</p> <p>Main tasks and responsibilities :</p> <ul style="list-style-type: none"> - Responsibility for results: aims, costs and dates of the project - Checking the status of the project - Controlling and approving project planning - Checking milestones and results - Solving open items transmitted by the Steering Committee - Assist in the business process analysis - Taking high level decision (contractual, financial, date aspects) resource allocation and management
Name and address of employer	RADET Bucharest, Str. Cavafii Vechi nr. 15, sector 3, Bucharest
Type of business or sector	Services
Dates	October 2001 – November 2002
Occupation or position held	Course Director for Project Management Course
Main activities and responsibilities	Management activities for the development, implementation and continuous operations of the Project Management open courses
Name and address of employer	CODECS SA, Str. Agricultori, nr. 37-39, Bucharest
Type of business or sector	Educational services
Dates	From 2001 to 2004
Occupation or position held	Tutor, Project Management
Main activities and responsibilities	<p>Tutor for the MZT865 – Project Management course. Responsibilities:</p> <ul style="list-style-type: none"> - Explaining to the students the key concepts of project management, during the course's tutorials - Providing assistance to students for their written papers preparation - Marking the written papers - Reviewing the course curriculum during the Residential School
Name and address of employer	CODECS SA, Str. Agricultori, nr. 37-39, Bucharest
Type of business or sector	Educational services
Education and training	
Dates	From 2008 to 2011
Title of qualification awarded	Ph.D. in Sociology
Main fields of study	Project Mangement – medium enterprise development strategy. Model of maturity in project management for medium enterprises
Name and type of organisation	National School of Political Studies and Public Administration of Bucharest
The level of classification of education	PhD Studies
Dates	From 2000to– 2001
Title of qualification awarded	Professional Certificate in Project Management
Main fields of study	Project Management
Name and type of organisation	Open University - Computing for Commerce and Industry
The level of classification of education	Postgraduate studies
Dates	From 1999to– 2001
Title of qualification awarded	Professional Certificate in Management
Main fields of study	Management

Name and type of organisation | Open University UK – Business School
 The level of classification of education | Postgraduate studies
 Dates | From 1997 to 1998
 Title of qualification awarded | University Certificate
 Main fields of study | Corporate Management
 Name and type of organisation | Academy for Economic Studies, Bucharest
 The level of classification of education | Postgraduate studies

Dates | From 1997 to 1998
 Title of qualification awarded | University Degree (BSc)
 Main fields of study | Energy Efficiency and Conservation
 Name and type of organisation | University of Bucharest
 The level of classification of education | Postgraduate studies

Dates | From 1996 to 1997
 Title of qualification awarded | University Certificate
 Main fields of study | Public Relations
 Name and type of organisation | University of Bucharest– Faculty of Journalism, Bucharest
 The level of classification of education | Postgraduate studies

Dates | From 1984 to 1990
 Title of qualification awarded | University Degree (BSc)
 Main fields of study | Automation and Computers
 Name and type of organisation | Polytechnic University of Bucharest
 The level of classification of education | Postgraduate studies

Personal skills

Mother tongue | Romanian

Other language

Self-evaluation <i>European level (*)</i>	Understanding		Speaking		Writing
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
French	C1	C1	C1	C1	C1
Hungarian	C2	C2	C2	C2	C2

(*) [Common European Framework of Reference for Languages](#)

Communication skills | Communication and interpersonal skills.
 Public speaking abilities, dynamic, flexible thinking, proactive attitude, concentration, ability to work under pressure, adaptation to change.
 Reliability, flexibility, coordination skills, good sense of responsibility, quick reaction in crises situations, mediation skills.

Organisational / managerial skills | Team work and adaptation, forming a team, delegating responsibilities among team members.
 Ability to analyze, support, coordinate, organize and plan.

Digital competence | Microsoft Office, Microsoft Project, Primavera

Driving licence | Categoria B

Additional Information

Theoretical and practical background in Management (expertise in Organizational Design, Strategic Management, Business Planning and Business Analysis). Several trainings performed on the topics (including the development of the support materials) and consulting activities (including As Is analysis, Business Development, Management of Transformation and Radical Repositioning projects) in Romania, Check Republic, Slovakia and Austria.

Participation as speaker at international management and project management conferences and events:

- "Committing the Change Team", in How successful organizations implement change – Integrating Organizational Project Management and Change Management to Deliver Value. – 2015 – A Brisk Business Inc. Publication
- "Building Positive Project Culture for Navigating Complexity: a Case Study" – 2015 – Project Management Institute White Paper
- "WEST meets EAST: Culture shock! - Cultural intelligence in projects" – Paper published and presented at the PMI North-America Global Congress 2014 – 26-28 October, Phoenix, AZ US
- "Truth or Dare – Project Management as Business Strategy for SMEs" – Paper published and presented at the PMI EMEA Global Congress 2014 – 5-7 May, Dubai, EAU
- "Red Pill, Blue Pill – Decision making in projects" – Paper published and presented at the PMI North-America Global Congress 2013 – 27-29 October, New Orleans, Louisiana, US
- "If it can't be expressed in figures... - Project Performance Management - Paper published and presented at the PMI EMEA Global Congress 2013 – 22-24 April 2013, Istanbul, Turkey
- Truth and Dare – Project management as a business development strategy for the medium sized companies in Romania – 2012 – Colecția Business (Editura Juridică)
- "For tomorrow belongs to the people who prepare for it today" - Successful preparation for Post Recovery Economy - Paper published and presented at the PMI EMEA Global Congress 2011 – 9-11 May 2011, Dublin, Ireland
- Competences for Project Portfolio Management – Paper presented at Managing Portfolios in Turbulent Times event – 15-16 November 2010, Madrid, Spain
- "Wise people learn by other people's mistakes, fools by their own..." – Paper presented at PM Summit 2010 – 15th of November, Munchen, Germany
- "...you cannot step twice in the same river..." – Change Management – Paper published and presented at the IPMA Global Congress 2010 – 1-3 November 2010, Istanbul, Turkey
- Project Communication – Paper published in The Romanian Journal of Communication and Public Relation, September 2009
- Lessons Learned in project management - Paper published and presented at the PMI AP Global Congress 2009 – 9-11 February 2009, Kuala Lumpur, Malaysia and at the PMI EMEA Global Congress 2009 – 19-21 May 2009, Amsterdam, The Netherlands
- Stakeholders management - Paper published and presented at the PMI EMEA Global Congress 2008 – 19-21 May 2008, St.Julians Malta
- Project management methodologies and standards - Paper published and presented at the International Conference for Business Excellence – 26-27 October 2007, Brasov, Romania
- Project Management, Conflict Management – training materials – Confucius Consulting trainings
- Strategic Management, Change Management – training materials – Roland Gareis Consulting trainings
- Establishing a PMO – training materials – Roland Gareis Consulting trainings
- Social competences – training materials – Roland Gareis Consulting trainings
- 'Project Management – course notes' – International Projects Management - Master Programme – College of Communication and Public Relation 'David Ogilvy' - SNSPA – 2004 – not published
- "Leadership", "International approaches for Project Management" and "Preparing for Project Management international certification" modules – course notes – WU Executive Academy Vienna

International Certifications:

- Project Management Professional (PMP), PMI (date of certification: 6.09.2004; renewed in 2007; renewed in 2011)
- Certified Senior Project Manager, IPMA – level B (date of certificate: 16.03.2004; renewed in 2007)
- Prince2 Practitioner, OGC (date of certificate: 12.07.2008, has not been renewed)

CNFPA Certifications

- Project Manager - november 2009
- Trainer – december 2009

Author and co-author lectures and articles:

- Truth and Dare – Project management as a business development strategy for the medium sized companies in Romania – 2012 – Colecția Business (Editura Juridică)

- Project management – course notes – Project Management Master Program, College of Communication and Public Relations, National University of Political Sciences and Public Administration, 2004
- Project Management Course – Basic concepts – CODECS 2005
- Glossary of terms in project management - revised edition - 2004 – co-author
- Various papers published in Romanian journals

Experience in training:

Over 100 seminars delivered during 2000 - 2007 as the main trainer management team in the areas of management, project management and change management, organizational culture, business development for clients in Romania and Austria through SAS Institute, CODECS, CONFUCIUS CONSULTING and ROLAND GAREIS CONSULTING

Member in professional associations

Member of PMI Ethics Member Advisory Group (2014-2015)
 Member of PMI Chapter Membership Advisory Group (2013)
 Member of PMI Leadership Institute Advisory Board (2012)
 Member of Global Accreditation Center on-site evaluation team (2011-2012)

Former President of PMI Romania Chapter (2007-2011)
 Former VP of "Project Management Romania" Association, IPMA affiliate (2004-2006)

Member of PMI Education and Training and Consulting Communities of Practice
 Member of PMI Romania Chapter; member of PMI Bulgaria Chapter
 Member of CoPAT – PMI Global Congress 2009, Amsterdam

Annexes

Copies of diplomas